Meeting of the Board of Trustees  
Free Public Library of Hasbrouck Heights  
Minutes  
November 16, 2021

Present:

Marlene Verrastro, President  
Pat Link, Secretary  
Robert Bing, Treasurer  
Lori Cintron  
Linda Mansfield, Supt. Alternate  
Lizz Nuzzo  
Kim Parise, Mayor's Alternate  
Jeanine Sickels  
Josephine Ciocia, Council Liaison  
Mimi Hui, Director

The meeting having been advertised in compliance with the sunshine law was convened by President Marlene Verrastro at 7:32 pm.

Roll call was taken by Secretary Pat Link. Meeting was held via zoom due to COVID-19 health crisis. A total of 8 board members were present along with Council Liaison Josephine Ciocia.

Minutes of October 18, 2021 were approved as distributed. Motion made by Robert Bing and seconded by Lizz Nuzzo. Voted and approved unanimously with one abstention.

Motion to pay the bill certification for the month of November was made by Lori Cintron and seconded by Linda Mansfield. Voted on and approved unanimously.

Motion to approve salary certification sheets as presented for the following pay periods made by Lizz Nuzzo and seconded by Robert Bing.

> Pay Period 10/10/2021 – 10/23/2021
> Pay Period 10/24/2021 – 11/06/2021

Voted on and approved unanimously.

**Director's Report:** Report submitted to the board is attached to the minutes.

**Update from Friends of the Library**

Friends President Micky Maschio was absent but Pat Link read the report she forwarded:

- Friends will be launching membership drive for Y2022 shortly.
- Re-Organizational Meeting is planned for Saturday, January 8, 2022 in the Senior Center.
- Friends Secretary Fran Visco notified the HHHS Guidance Department that the Friends will offer scholarships for 2021/2022 academic year.
Committee Reports - There were no reports from the following committee chairs this month:

Building – Pat Link, Committee Chair
Finance – Robert Bing, Committee Chair
Personnel – Lizz Nuzzo, Committee Chair
Strategic Plan – Lori Cintron, Committee Chair
Fundraising – Jeanine Sickels, Committee Chair
Reopening – Marlene Verrastro, Subcommittee Chair

Old Business

2022 Library Holiday Calendar - A discussion was held on the dates and Christmas 2022 may be a problem since it falls on Sunday. The Borough is not scheduling the day after Christmas off but is substituting it with Columbus Day. It was decided to continue the discussion at the next meeting. Ms. Hui asked that the board adopt the borough dates and make changes as needed moving forward. The BCCLS computer calendar has to be preset for January 2022 by December 1, 2021. Motion was made by Robert Bing and seconded by Linda Mansfield. Voted on and approved unanimously.

Follow-up report on BCCLS Roundtable. Pat Link attended the meeting on Tuesday, November 9 and found it to be very informative to hear about what libraries are doing. Topic was on community outreach.

Library Logo – The committee met and discussed colors with the web designer. It is a work in progress. Linda Mansfield and Kim Paris spoke about the development of the logo design.

New Business

Director Hui presented on behalf of the Board of Trustees the following two books in honor of Football Coach Nick Delcalzo’s 45 year career as a Teacher and Coach to the borough –

- The Everything Kids’ Football Book by Greg Jacobs
- The Brain on Youth Sports by Julie Stamm

The Board also purchased two books in honor of the Joseph Cavalli for his dedication and service of 10 years helping people navigate their journey with cancer. He led a prostate support group at the library for 5 years. His niece Natasha and other family members were online for the dedication. The following books were plated and dedicated in his honor:

- The Caregiver's Guide to Cancer by Victoria Landes
- Healing the Prostate by Dr. Mark Stengler

Congratulations on a job well done!
Replenish Funds of Online Subscription Services. The annual renewal of services for Hoopla, Kanopy and Overdrive services was discussed. The board agreed to the recommended dollar amounts to come from the Technology Fund to replenish the above accounts. Motion was made by Pat Link and seconded by Linda Mansfield. Voted on and approved unanimously.

“Tree of Thanks” Event will be held at the Library on Tuesday, November 23 at 6 pm. Both elementary schools had their students decorate leaves and asked them to write down what they were most thankful for this time of year. The library board of trustees, mayor and council, and town patrons are invited to attend.

Trustee Continuing Education Opportunities. See flyer in packet. On Thursday, November 18 at 7 pm, the State Library is doing a zoom presentation about libraries going fineless after COVID and the ramifications of this policy change. Any trustee interested in attending, may let Director I lui know.

Public Portion – None

In attendance were:
Faith Armonaitis from TAPIto
Maureen Herman, Library Staff
Natasha Relovsky & family members of Joseph Cavalli

No further business. A motion was made by Pat Link and seconded by Robert Bing to adjourn. Voted on and approved. Meeting adjourned at 8:35 pm.

Next meeting is Tuesday, December 21, 2021 at 7:30 pm.

Respectfully submitted,
Pat Link, Secretary