

**Meeting of the Board of Trustees
Free Public Library of Hasbrouck Heights
Minutes
April 16, 2019**

Present:

John Baratta	Michael Sickels
Lori Cintron	Marlene Verrastro, President
Rose Heck	Mimi Hui, Director
Pat Link, Secretary	Micky Maschio, Friends Rep
Lizz Nuzzo	Steven Reyngoudt, Council Liaison

The meeting having been advertised in compliance with the sunshine law was convened by President Marlene Verrastro at 7:34 pm.

Public Portion: None

Minutes of the previous meeting were read & approved with one abstention.

Motion: Rose Heck & seconded by Michael Sickels.

Director's Report: Report submitted to the board is attached to the minutes.

Highlights

- Reported the statistics from the past month.
- The 8th Annual Stuffed Animal Sleepover was a success.
- Special visit from Queen Isabella of Medieval Times. She read to the children and offered the opportunity to have photos taken with each child.
- Director Hui presented and dedicated two books to the Mayor & Council during National Library Week to thank them for their ongoing support.
- Upcoming training/continuing education opportunities for staff and trustees were shared.
- A list of all meetings and events attended for the past month was provided.

Update from Friends of the Library

Micky Maschio reported the following:

- Friends were saddened to hear of the passing of former staff member Eleanor Popovich who was a longtime Friends member.
- Scholarship Committee will be meeting to review the ten applications submitted for consideration. Three high school students will be chosen to receive \$500.
- Friends are busy making wreaths for the fundraiser being planned in September. John from Bill O'Shea's Florist will conduct a workshop on April 29th at the library and offer tips for making wreaths. Anyone interested may speak with Micky.
- Volunteers are needed for the Friends Book & Costume Jewelry Sale that will take place on May 18th & 19th. Setup will take place on Friday, May 17th starting at 5 pm in the Senior Center.

Committee Reports:

Finance – Michael Sickels, Committee Chair

Reported on the statistics for the past month (see report enclosed in board packet). Committee met with the Personnel Committee Chair and Labor Attorney to discuss current issues. More details will be forthcoming as they develop.

Building – Pat Link, Committee Chair

Coffee machine was fixed in the nook area after a part broke off. No further incidents to report.

Personnel – Lizz Nuzzo, Committee Chair

Committee met with Finance and Labor Attorney to discuss current issues and asked questions. The Labor Attorney will review the files and get back to the committee with his recommendations. Chair also reported the director received a number of resumes for the Adult Services Librarian job opening and will set up interviews next week.

Strategic Plan – Lori Cintron, Committee Chair

No report.

Fundraising – Rose Heck, Committee Chair

Committee is working on generating an e-mail list of names to solicit donations from library patrons. Hopefully it will become an annual appeal to help raise funds for the library. Board members are welcome to speak with Chair or to Director Hui for ideas.

Old Business

Updates on Technology Proposal – Fifteen new Gaming Laptops are now in the library and are ready to be used. The 10 hot spots purchased recently are all out in circulation.

New Business

2019 Disclosure Statements – Deadline is April 30th. Please speak with Director Hui if you did not receive an e-mail notification so she can follow up on your behalf with the Borough Clerk.

BCCLS Trustee Training at Maywood Public Library on April 30th at 7pm. Trustees get 1½ hours credit for attending. Board is reminded that they need to complete a minimum of 7 hours of training annually as a whole for the library. Please let Director Hui know ASAP if you can attend this program.

NJLA Conference is set for May 29 – 31, 2019 in Atlantic City. Director Hui will attend this event to represent our library. See flyer in packet for details.

No further business. Motion to adjourn at 8:15 pm by John Baratta and seconded by Lori Cintron. Voted on and approved. Next meeting is May 21, 2019 at 7:30 pm

Respectfully submitted,
Pat Link, Secretary