

**Meeting of the Board of Trustees
Free Public Library of Hasbrouck Heights
Minutes
March 19, 2019**

Present:

Lori Cintron	Michael Sickels
Rose Heck	Lizz Nuzzo
Dr. Matt Helfant, School Supt.	Marlene Verrastro, President
Pat Link, Secretary	Mimi Hui, Director
Linda Mansfield, School Supt. Alternate	Micky Maschio, Friends Rep

The meeting having been advertised in compliance with the sunshine law was convened by President Marlene Verrastro at 7:36 pm.

Public Portion: None

Minutes of the previous meeting were read & approved as distributed with three abstentions.
Motion: Linda Mansfield & seconded by Lizz Nuzzo.

Director's Report: Report submitted to the board is attached to the minutes.

Highlights

- Reported the statistics from the past month.
- Ms. Kate and Director Hui were invited to speak before the 6th & 7th graders at the Middle School about all the wonderful activities the library has to offer.
- Director Hui was invited by the State Library to serve on the Statewide Services Task Force.
- A list of all meetings and events attended for the past month was provided including the 100th Anniversary celebration of the American Legion held at the library. Director Hui encouraged the trustees to visit the Reference Wing and view the timeline that was made.
- Former Assemblywoman & Mayor Rose Heck took part in a BCCLS "Advocacy Day" program with other legislators on a panel discussing how to get local officials to support library funding for local libraries.
- The Library Board makes a recommendation to the Mayor & Council asking them for a resolution to support A3801 / S2668 to increase per capita state aid funding for local libraries which is very much needed. A motion was made by Rose Heck and seconded by Lori Cintron. Approved unanimously.

Update from Friends of the Library

Micky Maschio reported the following:

- Friends will be raising money for scholarships again for high school students involved in the library. Applications are available at the HS Guidance Dept. and the Circulation Desk here in the library.
- At the last Friends meeting, reps from Boiling Springs Savings Bank Diane Link and Leigh Del Porto spoke on changes in the Community Alliance Program. Friends need to have 20 people with accounts at the bank to benefit from this program.

- Micky thanked everyone who has volunteered sorting and scanning books for the upcoming Book/Jewelry Sale. Dates are as follows:
 - Friday, May 17th to set up in the Senior Center
 - Actual sale dates are—Sat., May 18th & Sun., May 19th.
 - Volunteers are needed and you can see Micky sign up for this event.
 - Anyone with donations of books or jewelry may drop items off at the Front Desk in the library.
- Upcoming Friend's Events – Wreath Making Fundraiser being planned for September – more details to follow.

Committee Reports:

Finance – Michael Sickels, Committee Chair

Reported on the statistics for the past month (see report enclosed in board packet). The Board unanimously approved the following motions made by Sickels and it was seconded by Rose Heck.

- Increase the base pay for the PT Adult Services Librarian to \$25/hour.
- Increase the base salary of the Library Pages to \$10/hour starting July 1 in accordance with recent legislation that passed.

Building – Pat Link, Committee Chair

Reported one of the valves broke off in the coffee machine and flooded the nook area. The vendor was notified to come and fix.

Personnel – Lizz Nuzzo, Committee Chair. No report.

Strategic Plan – Lori Cintron, Committee Chair

Committee will be meeting shortly to review all the materials and move forward with the project.

Fundraising – Rose Heck, Committee Chair

Reported the committee is working on putting together an appeal letter to replenish the endowment fund. The form will go out in the mail between May thru September of this year. The committee will also contact attorneys and CPAs to solicit their help.

Old Business

Updates on Technology Proposal – Gaming laptops have been ordered along with the new software. Board members are welcome to speak with Director Hui for details.

New Business

2019 State Aid Report -- (copy provided to each board member) Director Hui reviewed the details of the report. A copy of this report will also be furnished to the BCCLS Office as required.

No further business. Motion to adjourn at 8:21 pm by Mike Sickels and seconded by Lori Cintron. Voted on and approved. Next Meeting is April 16, 2019 – 7:30 pm

Respectfully Submitted
Pat Link, Secretary