

**Meeting of the Board of Trustees
Free Public Library of Hasbrouck Heights
Minutes
February 19, 2019**

Present:

John Baratta	Marlene Verrastro, President
Dr. Matt Helfant, School Supt.	Steven Reyngoudt, Council Liaison
Pat Link, Secretary	Mimi Hui, Director
Linda Mansfield, School Supt. Alternate	Micky Maschio, Friends Rep
Lizz Nuzzo	

The meeting having been advertised in compliance with the sunshine law was convened by President Marlene Verrastro at 7:32 pm.

Public Portion: None

Minutes of previous meeting was read & approved as distributed.

Motion: Lizz Nuzzo & seconded by Linda Mansfield

Director's Report: Report submitted to the board is attached to the minutes.

Highlights

- Reported the statistics from the past month.
- Plans for LEAP training for staff are underway. BCCLS will be transitioning over to this web based product shortly.
- The State Library has committed \$1.84 million to fund LibraryLinkNJ services through the end of June 2020. LibraryLinkNJ will examine what services they will continue.
- Special thanks to the Mayor and Council for their support of General Assembly Bill A-4815 in support of LibraryLinkNJ. A copy of the adopted resolution was attached.
- A list of all meetings and events attended for the past month was provided.

Update from Friends of the Library

Micky Maschio reported the following:

- The Chinese New Year's Luncheon recently held at the Asian Grille was a big success. Special thanks to all for your support.
- Next Books & Jewelry Sale will take place on May 18 & 19 in the Senior Center. Volunteers are needed. Contact Micky to help sort & scan the books in the basement.
- The Friends of the Library have over 100 members and 32 businesses in the Merchant Discount Program for this year. Remember to display your card to get discounts when you visit.
- Wreath Making Project is now in the works. Friends have 4 wreaths already and will be setting up additional workshops in the next few months to make more. A date will be announced in the Fall for a Tricky Tray/Wreath Fundraiser. We are asking members to help make them or donate one for the event – more details later.

Committee Reports:

Finance – Michael Sickels, Committee Chair, was absent. John Baratta read the figures for February that was in the board packet.

Building – Pat Link, Committee Chair
Reported everything is running smoothly.

Personnel – Lizz Nuzzo, Committee Chair

The committee met and discussed the following matters:

Marlene Verrastro read a resignation letter from Alex Russo. A motion was made by Pat Link to accept with regrets. It was seconded by Lizz Nuzzo. Voted on and approved unanimously.

Lizz Nuzzo reported the Director had posted the Adult Services Librarian position on the BCCLS Help Wanted Ad listserv. So far (4) resumes have been received.

Personnel Committee will need to meet with Finance to go over the new minimum wage bill the Governor signed into law. By 2024, the minimum wage will be \$15/hr. Personnel will be meeting to go over restructuring of job positions and duties in the near future.

Strategic Plan – Lori Cintron, Committee Chair was absent. No report.

Fundraising – Rose Heck, Committee Chair was absent. No report.

Old Business

None

New Business

BCCLS Net Plus Check – See report on stats in the packet. Hasbrouck Heights is fourth highest net plus lender on the list. A motion was made by Lizz Nuzzo and seconded by Pat Link that the check is to go into the Technology Account to help fund future projects.

HH American Legion Centennial Invitation – The Trustees received an invite to attend the upcoming ceremony for the American Legion's Centennial Celebration on Saturday, March 16 to be held in the Library's Conference Room from 11am – 12:30pm. Light refreshments will be served and attendees can view the timeline the American Legion worked on for the past year.

2019 Technology Proposal - See copy in packet. After some discussion and hearing the Director's recommendation, John Baratta made a motion to accept the purchase of 15 Dell gaming laptops, increase the Wi-Fi bandwidth, redo the library's technology infrastructure and accept the proposed service contract from Coban Computers. The above projects are to be paid for from the Endowment Fund. Seconded by Lizz Nuzzo. The motion was voted on and approved unanimously.

NJ Library Trustee Association (NJLTA) Continuing Education Seminars – The statewide trustee association proposed three dates for new and experienced trustees to learn about issues happening around the state. The dates are March 16th, June 15th, and Sept. 7th. Anyone interested, please see Director Hui to sign up and the library will take care of the registration fee.

No further business. Motion to adjourn by John Baratta / Seconded: Lizz Nuzzo
Meeting adjourned at 9:02 pm.

Next Meeting: March 19, 2019 at 7:30 pm

Respectfully submitted,
Pat Link, Secretary