

**Meeting of the Board of Trustees
Free Public Library of Hasbrouck Heights
Minutes
September 19, 2017**

Present:

Lori Cintron	Marlene Verrastro
Rose Heck	Josephine Ciocia, Council Liaison
Pat Link, Secretary	Mimi Hui, Director
Lizz Nuzzo	Micky Maschio, Friends Rep
Lisa Traina, President	

The meeting having been advertised in compliance with the sunshine law was convened by President Lisa Traina at 7:36 pm.

Public Portion: None

Minutes of previous meeting was read & approved with corrections and one abstention.

Motion: Rose Heck & Seconded: Lori Cintron.

President Traina thanked Lizz Nuzzo for taking the June meeting minutes.

Director's Report: Report submitted to the board is attached to the minutes.

Highlights

- 11th Annual Summer Bash was a success. Special thanks to the Friends, library staff, volunteers, and Trustees for all their hard work to make it happen. There was a list of activities for the whole family to enjoy.
- Summer reading program reports were submitted by each of the departments for the board to review.
- The Reference Department applied for several grants over the summer. Status pending. More information will be forthcoming.
- The Aviation Hall of Fame located in Teterboro has generously donated an annual museum pass (estimated value of \$400) for their Museum for a family of four to visit as a token of their appreciation to the Library. Several of their members attended the summer bash and were impressed by how much work went into planning the bash.
- A list of business meetings and events attend by the Director was provided.

Update from Friends of the Library

Micky Maschio reported the following:

- The profit from the Book & Bake Sale was \$2,615. Letters were sent out to thank all the merchants who donated toward the baked good. The Friends started to scan the leftover materials and boxing them up to be sent to either Better World Books or Book Prospector. Anyone interested in volunteering can certainly let Micky know.
- The annual summer bash was totally funded by the Friends at a cost of \$3,602.40.
- The Friends are also looking into communicating with Collette Travel again on going on another trip in the future since the first one was so successful.
- We continue to get revenue from TD Bank, Boiling Springs, and Amazon Smile.

- We are also hoping to increase our scholarship fund since there will be more seniors graduating this coming June who had volunteered at the library.
- Save the Date for upcoming fundraiser—Sunday, October 22 at Plank Pizza Company in Saddle Brook. A Craft Beer Event with great food has been planned in co-sponsorship with the Knight of Columbus. Tickets may be purchased at the Circulation Desk.
- Town Day is Saturday, September 30 at Woodland Park. The library will be present. Please stop by for a visit.

Committee Reports

Finance – Rose Heck, Committee Chair

Committee met and discussed how to keep up with the changing cost of technology.

Building – Pat Link, Committee Chair

Reported since the last meeting, there was a change in custodial personnel over the summer. A new custodian is being trained. A list of repairs is being updated.

Personnel – Lizz Nuzzo, Committee Chair

Reported she has been sitting with the director on staff evaluations.

Strategic Plan – Lizz Nuzzo, Committee Chair –

Committee will be setting up meetings with individuals and organizations to add to the materials already collected and update plan. More details to come.

Fundraising – Rose Heck, Committee Chair

Reported Centennial Club letters have been sent out requesting donations. The total so far collected is \$3,900. The committee will be meeting in October with organizations from town to ask for donations. The gala celebration is being planned for either the first or second Friday in December. More details will be given at the next meeting.

The next Taste of Hasbrouck Heights & Friends will take place on Wednesday, November 15th at the VFW. Tickets are \$35.00 in advance and \$40.00 at the door. Flyers are being printed to be put around town and tickets may be purchased at the Circulation Desk.

Old Business

Library Summer Bash --Everyone is looking forward to next year's event.

Social Media Policy –The Library's Board Attorney is reviewing it. More information will be forthcoming at next meeting.

Update on Redesign of Library Website – Head of Reference, Melissa Singlevich, reported Coban Computing is transferring all information from old site to the new one. We should have a new site in a few more weeks.

New Business

Library Construction Bond Act Update—a handout was included in board packet. There will be a question on the ballot in November pertaining to library construction. It is important to get this passed to support renovation of libraries.

Letter received from Rutgers thanking our library for hosting the Community Noise Enforcement Certification Course. It was a success and they thanked Director Hui and her staff for their assistance.

BCCLS will no longer subscribe to Hoopla, a service where one can stream music, audiobooks, ebooks, and other materials without having to wait. October 1st is the end date. Local libraries will have to make their own decision if they wish to continue.

No further business. Motion to adjourn was made by Rose Heck & seconded by Lori Cintron..

Meeting adjourned at 8:41 pm.

Next Meeting: October 17 at 7:30 pm.

Respectfully Submitted

Pat Link, Secretary