

**Meeting of the Board of Trustees
Free Public Library of Hasbrouck Heights
Minutes
June 19, 2018**

Present: John Baratta
Pat Link, Secretary
Linda Mansfield, Supt. Alternate
Lizz Nuzzo

Michael Sickels, Mayor's Alternate
Marlene Verrastro, President
Mimi Hui, Director
Micky Maschio, Friends Rep

The meeting having been advertised in compliance with the Sunshine Law was convened by President Marlene Verrastro at 7:31 pm.

Public Portion: None

Minutes of previous meeting was read & approved as distributed with two abstentions.
Motion: Linda Mansfield & Seconded: Michael Sickels

Director's Report: Report submitted to the board is attached to the minutes.

Highlights

- Reported the statistics from the previous month.
- Successful Staff Development Day on Friday, June 8 w/ guest speakers Deborah Blackwell & Borough Administrator Mike Kronyak
- Library hosted Brain Health Fair on Sunday, June 10 w/ Bergen County Division of Senior Services.
- Summer Reading Kickoff Party on Monday, June 18. Lovely turnout of children and parents.
- Two budget resolutions pertaining to library funding are pending before the NJ State Legislature in regard to per capita state aid & NJ Library Network Funding that impacts LibraryLinkNJ that handles delivery.
- A list of all meetings and events attended from last month was provided

Update from Friends of the Library

Micky Maschio reported the following:

- The Friends Annual Book & Jewelry Sale brought in \$2,300 and the sum of \$1,736.94 has already been given to the library for summer children's programs, refreshments & prizes.
- In September, the Friends are looking into having another Book Sale since there is an abundance of presorted books left in the basement. More details will follow in the near future.
- The Friends Scholarship Committee has awarded (3) \$500 scholarships to three high school seniors that best exemplify their volunteer work at the library. Committee Chair Pat Link and Fran Visco presented the checks at the Senior Assembly Award Night.
- President Maschio met with Director Hui and Trustee President Verrastro to discuss the upcoming Summer Bash. The Friends have committed to giving \$3,500.00 to this year's event.
- Presently, there are 126 members signed up.

Committee Reports:

Building – Pat Link, Committee Chair. The committee will review the repair list and do a walk-through of the library to see what needs to be done before the September meeting.

Finance – Joe Samperi, Committee Chair was absent. In his place, John Baratta reported the finances for the month and went over the statistical reports.

Personnel – Lizz Nuzzo, Committee Chair made motion giving Director Hui permission to hire a Library Intern for the Reference Dept. and a Part Time Library Assistant as needed. Seconded by Pat Link. Approved unanimously.

Strategic Plan – Lori Cintron, Committee Chair was absent. No report.

Fundraising – Rose Heck, Committee Chair was absent. Director Hui read the following report that the committee is working on having a plaque made to recognize all the Centennial Club members and a ceremony is being worked on to take place at the end of the year.

Old Business

Delivery Service – Trustees have learned that LibraryLinkNJ (LLNJ) is facing a financial crisis for FY2019. An amendment to the budget was introduced limiting the cost share to no more than \$500 per library. After some discussion the amendment passed. This will allow LLNJ to operate for another year giving libraries a better sense of what the cost delivery woes are. There is still great uncertainty regarding this issue. Director Hui is deeply concerned by the level of statewide delivery and if it does not meet the needs of the consortium. More details will be forthcoming.

New Business

2018 Summer Reading Programs – Director Hui has reported the library kicked off summer reading the day before with 47 children signing up. Announcements and in person visits to the schools have been completed before school ends for the summer. There are a number of wonderful activities planned for the whole summer. The Trustees are encouraged to stop by and see for themselves.

2018 Summer Bash – This year's theme: Welcome to the Music School of Rock. Date of this event is August 3 starting at 6:30 pm until 1am. See flyer in board packet for details. **VOLUNTEERS ARE NEEDED!** Anyone interested, please speak with Director Hui after the meeting.

TechSoup Hot Spots – See information sheet attached. Director Hui recommended to the Trustees to go with Plan B. After some discussion, the Trustees decided to go with Plan A. The money is coming from the Endowment Fund to cover start-up cost. Program would start as soon as it is implemented. Motion to go with Plan A made by John Baratta; seconded by Lizz Nuzzo. Voted on and approved.

Hoopla Service – Director Hui recommended that \$2,000 from the Technology Fund be used to startup our subscription. After some deliberation, a motion was made by Michael Sickels and

seconded by John Baratta to move ahead. It was voted on and approved unanimously. This is one stop shop for music, movies & audio needs.

Pay Bills over the Summer Months (July & August) – Motion was made by Pat Link and seconded by John Baratta to allow President Marlene Verrastro to sign off on the payment of bills over the summer. Voted on & approved unanimously.

No further business. Motion to adjourn by John Baratta and seconded by Lizz Nuzzo.
Meeting adjourned: 9:23 pm

Next Meeting: September 18, 2018 at 7:30 pm

Respectfully submitted,

Pat Link
Secretary