

Committee Reports

Building – Pat Link, Committee Chair, reported a ceiling leak at the entrance into the Library by the elevator. Cause of leak is due to the recent snow melting on the flat roof. Mike Kronyak & DPW Superintendent Bill Spindler were notified. The committee will review the 2018 Repair List to see what needs to be done and make the necessary changes.

Finance – Mike Sickels went over the statistical and finance reports for the month of October that were enclosed in the board packet.

Personnel – Lizz Nuzzo, Committee Chair, was absent. Linda Mansfield reported the following on behalf of the committee --

A motion to go into closed session by Linda Mansfield at 8:12 pm & seconded by Mike Sickels. All approved. A discussion was held regarding two recommendations presented by the Personnel Committee.

#1 Plan of Succession for the Director of HH Library – if the Director is unable to perform his/her duties the “two” most senior “degreed” supervisors will share the duties and consult on matters with the Library’s Administrative Assistant to preserve continuity until the Director returns.

#2 Recommendation to approve a resolution by the Library Board of Trustees to fix Salary & Compensation of officers & employees of the library at 2%. (See copy of resolution in the packet).

After discussion, a motion was made to go back into opened session by Mike Sickels and seconded by Joni Arabi at 8:22pm.

A motion was made by Linda Mansfield & seconded by Mike Sickels to approve the Plan of Succession for the Director in his/her absence. Voted on & approved unanimously.

A second motion was made by Joni Arabi and seconded by Mike Sickels to approve the resolution to fix the 2018 salary & compensation for library officers & employees for 2%. Voted on and approved unanimously.

Strategic Plan – Lori Cintron, Committee Chair was absent. No report.

Fundraising – Rose Heck, Committee Chair was absent. Director Hui read the written report that was submitted. Plans of holding a dedication ceremony to thank the Centennial donors are underway. It will take place on Saturday, December 15 at 1 pm prior to the scheduled holiday concert that will take place in the Senior Center at 2 pm.. Performance is by the NJ Choral Society. Details are being worked out and will be announced in the near future.

Old Business

Delivery Service – At the October 25th BCCLS System Council Meeting, the vote to establish an internal delivery system starting in 2019 took place. The result was 57-yes (in favor), 16-no (HH was

one of them) and 2 abstentions. Starting January 1, 2019, there will be a shared cost tacked onto the current system from LibraryLinkNJ that will run through June 30, 2019. More information will follow as implementation begins.

Taste of Hasbrouck Heights & Friends – The Library’s biggest fundraiser was held at the Fiesta in Wood-Ridge. Director Hui thanked her staff, the Friends, the Trustees and the high school volunteers for all their hard work to make the event a success. Special thanks were given to the Chamber of Commerce, local merchants & eateries for their assistance generosity and contributions. Everyone had a good time. A financial report will be given at the next meeting.

Trustee Education Seminars – The following two opportunities for board members to attend continuing education programs were as follows:

- ❖ Marlene Verrastro and Director Hui attended the all-day programs at the Trustee Institute sponsored by the NJ State Library held at the National Conference Center located in East Windsor
- ❖ Our library hosted two sessions sponsored by the BCCLS Advocacy Committee— How to Future Proof Your Library. Guest speaker was Leslie Burger. She provided an overview of areas for libraries to consider making improvements upon.

New Business

Dedication Ceremony for Centennial Donors is Saturday, December 15th at 1pm in the Library Large Meeting Room.

No further business. Motion to adjourn by Joni Arabi and seconded by Linda Mansfield.
Meeting adjourned at 8:39 pm.

Next Meeting: December 18, 2018 at 7:30pm

Respectfully submitted,

Pat Link
Secretary